



# Professional & Curriculum Development Program

Application  
**2009 - 2010**

DEADLINE:  
**Friday, November 20, 2009**

**The Teacher Center of Central Westchester  
20 Broadway – Suite 4  
Valhalla, NY 10595**

**(914) 358-1450  
[www.teachercentercw.org](http://www.teachercentercw.org)**



## The Teacher Center of Central Westchester

### Professional & Curriculum Development Program Application 2009 - 2010 \$2000 maximum award per winner

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NOTE: Prior award winners will not be funded if submitting an application which describes a project that is a duplication of one previously funded. These awards are seed money for creative new projects.

Professional and Curriculum Development awards are given annually to individual teachers or teams of teachers within the Teacher Center consortium through a competitive process based on the ratings of submitted applications. The maximum for each stipend is \$2,000 and is dependent upon continuation of Teacher Center funding. The goals of this program are:

1. to support projects that focus on the implementation of NYS Learning Standards and Assessments;
2. to support projects involving curriculum areas for grades K-12 in pursuit of replicable improvements in education that are researched and standards-based;
3. to stimulate creative solutions to specific local problems and to encourage fresh approaches to teaching; and,
4. to enable individuals or groups to obtain funds to test, study, develop and implement standards-based practices that address educational needs and improve student achievement.

**Application Procedures:** An original and five (5) copies of the completed and signed application must be received by the Teacher Center office **on or before Friday, November 20, 2009**. Applications will be judged by a committee of Teacher Center Policy Board members. All applicants will be notified of the results in January 2010. A Self-Evaluation/Progress report will be mailed to the project's contact person in April 2010 for completion. *Receipt of this completed report is required before reimbursement can be made to your district.*

**Fiscal Procedures:** Expenditures incurred during the operation of this project will be paid by the public school district where the project is located. The Teacher Center will reimburse the district by June 30, 2010 - records of purchase orders and payments must be kept by the district. **BUDGET ITEMS MUST BE SUPPORTED BY THE PROPOSAL NARRATIVE AND IN ACCORDANCE WITH LOCAL REGULATIONS.**

**FURTHER INFORMATION** may be obtained from the Teacher Center by calling (914) 358-1450.

**NOTE:**  
**YOU MUST FOLLOW THE FORMAT  
OF THIS APPLICATION!**

**Due date:**  
**Friday, November 20, 2009**



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**Applicant Information Sheet**

**The teacher listed below assumes responsibility for the preparation and submission of this application.**

Name \_\_\_\_\_ Grade/Subject Taught \_\_\_\_\_

Home Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell or Home Telephone \_\_\_\_\_ School Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

School \_\_\_\_\_ School Principal \_\_\_\_\_

School Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School District \_\_\_\_\_ Superintendent \_\_\_\_\_

**Title of Project:**

\_\_\_\_\_

Amount Requested for Project \_\_\_\_\_

Audience Size (Numbers of students & teachers participating in project) \_\_\_\_\_  
Subject Area/Grade Skill Area: \_\_\_\_\_

**If this is a joint project, please include the name(s), home and school address(es) and telephone number(s) of your colleague(s) below.**

Name \_\_\_\_\_ Home Telephone \_\_\_\_\_

Home Address \_\_\_\_\_

School \_\_\_\_\_ School Telephone \_\_\_\_\_

School Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Home Telephone \_\_\_\_\_

Home Address \_\_\_\_\_

School \_\_\_\_\_ School Telephone \_\_\_\_\_

School Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Continue on a separate sheet, if necessary.**







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- 6. Project Evaluation:** Please explain what process you will use to evaluate the effectiveness and success of the project. The evaluation piece is critical in determining the value of your proposal. Be sure to clearly indicate what assessment tools and/or techniques you are utilizing to determine the success of your project in meeting your targeted standards and/or performance indicators (standardized test scores, state assessment scores, local testing data, authentic assessment, etc.)
- 7. Proposed Budget:** Please detail the proposed expenditures to be incurred in order to complete this project. Budget items must be supported by the proposal narrative and in accordance with local regulations. Funds necessary to implement your project will be advanced to you by your school district. Records of all expenditures must be maintained. The Teacher Center will reimburse your school district up to a maximum of \$2,000 by June 30, 2010. *Stipends for planning time shall not be greater than 1/3 of total budget.*

**EXPENDITURES \***

Materials & Supplies	\$ _____
Travel (.585/mi./variable)	\$ _____
Stipends for planning time	\$ _____ <i>(no greater than 1/3 of total)</i>
Guest speaker/consultant	\$ _____
Other	\$ _____
<b>Total Amount</b>	\$ _____

*\*Attach listing of details and specifics for the each budget category listed above.*



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**Signature Sheet**

I have reviewed and support the application of \_\_\_\_\_ for a **Professional and Curriculum Development Award**.  
Name of Applicant

_____ Applicant's Signature	_____ Date
_____ Building Principal's Signature	_____ Date
_____ Superintendent's Signature	_____ Date
_____ Bargaining Unit President's Signature	_____ Date

**Please submit the original and five (5) copies of the entire application and proposal to:**

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20 Broadway – Suite 4  
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