

The Teacher Center at Purchase College

Mini-Grant Rating Rubric

Grant Title: _____

Grant # assigned: _____ Grant Rating: (total of columns) _____ (out of **24 points**)

Criteria	0 points	1 point	2 points	3 points	Row totals
Project Description	NO evidence of purpose, rationale, outcomes, creativity, and innovation.	SOME evidence of purpose, rationale, outcomes, creativity, and innovation.	CONSIDERABLE evidence of purpose, rationale, outcomes, creativity, and innovation.	SUBSTANTIAL evidence of purpose, rationale, outcomes, creativity, and innovation.	
Impact on Teaching and learning	NO research submitted to indicate positive impact on teaching and learning.	SOME research submitted to indicate positive impact on teaching and learning.	CONSIDERABLE research submitted to indicate positive impact on teaching and learning.	SUBSTANTIAL research submitted to indicate positive impact on teaching and learning.	
NYS Learning Standards	NO evidence of learning standards and/or performance indicators.	SOME evidence of learning standards and/or performance indicators.	CONSIDERABLE evidence of learning standards, and/or performance indicators.	SUBSTANTIAL evidence of learning standards, and/or performance indicators.	
Procedures	NO evidence of specific steps and timeline for planning and implementation.	SOME evidence of specific steps and timeline for planning and implementation.	CONSIDERABLE evidence of specific steps and timeline for planning & implementation	SUBSTANTIAL evidence of specific steps and timeline for planning and implementation.	
Collegial Sharing	NO evidence of sharing with colleagues.	SOME evidence of sharing with colleagues.	CLEAR evidence of sharing with colleagues	SUBSTANTIAL evidence of sharing with colleagues in more than one way.	
Means Of Evaluation	NO evidence of an <u>effective</u> evaluation procedure.	LITTLE evidence of an <u>effective</u> evaluation procedure.	CONSIDERABLE evidence of an <u>effective</u> evaluation procedure	SUBSTANTIAL evidence of an <u>effective</u> evaluation procedure.	
Proposed Budget	NO budget is proposed.	MINIMAL Budgetary details.	CONSIDERABLE linkage of budget with proposal outcomes	SUBSTANTIAL AND CLEAR linkage and excellent potential for Cost Effective activities and outcomes.	
Presentation	Obvious Errors in grammar, spelling, and syntax.	(All or Nothing)		Professional proposal	
Column Total					

Reader's Comments must be placed on the back of this page; not on the front.

TIPS ON WHAT MAKES A GOOD GRANT

1. Appearance - should be typed and easy to read, should not look as if it were cut and pasted from another source.
2. Application process instructions should be followed completely with identifying information, ALL sections completed, and grant format followed.
3. The Description should be concise and to the point; creative - new + different - a specific, well-planned goal or project - not just a shopping list with window dressing.
4. Budget is complete, specific and matches the amount requested, including other sources and in-kind contributions.
5. Look for direct reference to specific standards, not just general phrases. Look for unique ideas not just the purchase of supplies but doing something with them that is outside the normal classroom activity.
6. Look for ideas which may be replicated by other teachers.
7. Language should be specific without distracting verbiage.
8. Look for specific details in the funding section-names, quantity, and price- just like a purchase order.
9. Connection to research or NY Standards - this connection needs to be stated and supported.
10. Impact on teaching and learning- numbers of students and teachers and duration.
11. Sharing with other staff, parents, classes, community, news worthy
12. Project that seems to be above and beyond that is required - creativity considered to some extent but if "best practice" is being supported and energy expended is beyond the "required".
13. The narrative section, which describes the activity, needs to be specific as to what will happen and the assessment utilized for evaluation. "How will the teacher know that the goal is accomplished?"